Bo Thompson March 2018 PDP

PDP Overview:

Microsoft Excel is an important piece of spreadsheet software used by many organizations to organized data and information. Many employers require their employees to have had experience in Microsoft Excel before being hired. This month's personal development project will add value to me by teaching me the basics of Microsoft Excel. By becoming more proficient with this software, I hope to be able to sell this skill of mine as a way of telling future employers that I will be a valuable employee to them.

PDP Deliverable:

I will be following a free course mixed with video and non-video lessons from excelexposure.com. By the end of this month, I will have followed all the lessons of the course and practiced the actions taught in each lesson.

PDP Activities:

- Daily lessons with actions practiced

Week 1:

- Lessons 1-8

Week 2:

- Lessons 9-15

Week 3:

- Lessons 16-22

Week 4:

- Lessons 23-30